

Using Backup Sets

Backup sets are used to allow one or more collections of files to backup at different times. For example, one backup set could be created for accounting data, and another backup set could be created for important data that changes daily. The important data might be backed up daily or even hourly, while the accounting data could be backed up at the end of the week.

What are backup sets?

Backup sets are a combination of three items:

1. **Selected directories** – These are directories where all the files are selected under the directory. When the backup set is loaded, the directory is scanned and all the files under that directory are added to the backup set.
2. **Individually selected files** – Individually selected files are scanned, and if present, are added to the backup set.
3. **Directories with filters** – These directories have filters applied to them. When the backup set is loaded, the directory is scanned and any files matching the filter(s) are added to the backup set.

Creating a new backup set

A new backup set can be created easily by running the Backup Set Wizard. The Backup Set Wizard can be executed by going to the "Configure Backup Sets" window and pressing the "Add..." button. Also, backup set properties can be viewed and backup sets can be removed using the "Configure Backup Sets" window.

Selecting the active backup set

The current backup set can be selected by pressing the "Backup Set" button above the tree view. This will display a list of available backup sets. When a specific backup set is selected, the corresponding file selection will be loaded automatically.

Adding files to a backup set

Once a backup set has been chosen, additional files and directories can be selected and/or filters can be applied to directories. Files and directories can be selected by clicking the appropriate checkboxes. The selections will be saved in the backup set automatically when a different backup set is selected, or when the application is closed.

Backing up a backup set

Backing up the current backup set can be accomplished by pressing the "Backup Now" button in the upper right hand corner of the "Backup" tab of the main application. Backup sets can also be triggered automatically using command-line options, or by using the tray control.

Scheduling a backup set

The "Using Schedules" section of this chapter contains more information about advanced scheduling features for backup sets.